



Merchant Shipping Secretariat
Ministry of Ports & Shipping

MSS

Examination Procedure
Check List – Moderation of Model Answers

Item	Job Responsibility	YES/NO	Remark
1	Have you found any answers or part of answer is not complying with the syllabus. If “YES”, identify.		
2	Have you identified any answer to a particular question or sub question should require more content, more specific or more elaborative. If “YES” state.		
3	Have you discuss above 1 or 2 or 1 & 2 with the examiner in charge of the examination.		
4	Answers were included/ excluded / amended as per your suggestions. If “NOT” state the reason.		
5	Confirm Model answers were subjected to moderation.		

Examiner :

Moderator:

(Name & Signature)

Date:

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